

Modern Office Management in the Post-Covid-19

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Abstract:- Advanced office administration within the post-COVID-19 time is experiencing noteworthy changes. The widespread has quickened the appropriation of half-breed working designs, with a move towards inaccessible work and adaptable working models. This has driven a reconfiguration of workplaces and a reevaluation of their part in cities. The plan of advanced domestic office spaces has become crucial to meet the wants of inaccessible laborers. Furthermore, headways in office innovation have played an imperative part in managing the challenges brought around by the widespread. The longer-term workplaces are anticipated to be more collaborative, versatile, and energetic, with a center on activity-based workspace situations. Besides, grasping these moves can lead to noteworthy vitality reserve funds in office buildings. Generally, present-day office administration within the post-Covid-19 period requires organizations to adjust to modern working designs, use innovation, and make adaptable and proficient workspaces. The researcher aims to conduct a Research study on modern office management in the post-Covid-19 era. Important objectives are set as follows: To study the relationship between modern management in the New Normal era and the performance of modern offices and to consider rules for planning faculty for cutting edge office administration within the post-COVID-19 time. This study was on modern office management in the post-Covid-19 era. This research has been started since studying the preliminary data of quantitative research. The test bunch utilized in this consider comprised of 378 present day office directors in Bangkok. A survey was utilized as an apparatus to gather information. Information investigation utilized clear measurements counting recurrence, cruel, rate, standard deviation, and testing of connections between advanced organization. with working comes about Utilizing numerous relationship examination and different relapse examination. The comes about of the ponder found that 1) the relationship between administration Modern era in the New Normal era in human resources Organizational learning And the aspect of adjustment in the new normal era has a

positive relationship with operating results in finance, customers, and internal processes. and learning and development. 2) The relationship between modern management in the New Normal era and teamwork. Have a relationship plus financial, customer, and internal process performance results. 3) The relationship between Modern management in the New Normal era in terms of network creation There is a positive relationship between operating results, customers, internal processes. and learning and development.

Keywords:- Modern Office Management, Covid-19.

I. INTRODUCTION

Advanced office administration within the post-Covid-19 time is experiencing noteworthy changes. The widespread has quickened the appropriation of half-breed working designs, with a move towards inaccessible work and adaptable working models [1] [2]. This has driven a reconfiguration of workplaces and a reevaluation of their part in cities [3]. The plan of advanced domestic office spaces has become crucial to meet the wants of inaccessible laborers [4]. Furthermore, headways in office innovation have played an imperative part in managing the challenges brought around by the widespread [5]. The longer-term workplaces are anticipated to be more collaborative, versatile, and energetic, with a center on activity-based workspace situations. Besides, grasping these moves can lead to noteworthy vitality reserve funds in office buildings. Generally, present-day office administration within the post-COVID-19 period requires organizations to adjust to modern working designs, use innovation, and make adaptable and proficient workspaces.

Cutting-edge office administration during the post-COVID-19 time requires adjusting to adaptable work courses of action (FWA) and joining employees' needs into the corporate culture [6]. The key components for encouraging FWA incorporate open plan workspace plan, task oriented space, hot desking arrangement, and IT foundation [7]. Moreover, imaginative arranging computer program, savvy

innovation, and advanced apps can be presented to assist oversee and screen work environment circumstances and inhabitation rates [8]. The longer term of workplaces will include grasping adaptable working models and activity based workspace situations, which can lead to noteworthy vitality investment funds in office buildings [9]. Ensuring the health and wellness of occupants is crucial, with parameters such as ventilation, indoor plants, and relative humidity needing consideration [10]. The architectural aspects of office space organization play a role in shaping company organizational culture and should be adapted to the post-COVID-19 context.



Fig.1. SMART Workplace (<https://es-la.facebook.com/>)

Modern office administration has experienced critical changes within the post-Covid-19 time. The widespread has driven the appropriation of crisis measures to contain the episode, coming about within the execution of farther working and half-breed working designs. This move towards flexible working models has activated basic changes within the request for an arrangement of office spaces. The part of the office workspace is advancing, with a center on collaboration and versatility. Also, headways in office innovation have played a crucial role in overseeing the changes brought approximately by the widespread. The end of the offices is anticipated to grasp crossover working models and activity-based workspace situations, driving potential vitality reserve funds in office buildings. Generally, cutting-edge office administration within the post-COVID-19 period includes adjusting to adaptable working courses of action, leveraging innovation, and reimagining the part of office spaces.

➤ "Smart"

Currently, as we enter the second quarter of 2021, the demand for changing workspace formats from Headcount-Based Workplace Activity-Based Workplace (ABW) and Experience-Based Workplace or SMART Workplace has increased significantly. There is greater acceptance of new work styles such as Flexible Working, Agile Working, New Way of Working, or Work Anywhere, including the introduction of various technologies. to apply more to the

work process. Many organizations in Thailand are becoming more interested in workspace innovation. Most often it is called SMART Workplace and it is often misunderstood that a designer can help answer the problem. Most of which did not complete the entire process. Many organizations appoint HR or IT to be the workforce because it is likely related to changing work styles. Or must the technology be pasted on to make it a "Smart Workplace "

Work efficiency (Working Efficiency) is the ability to complete assigned tasks correctly, quickly, and on time. By using available resources, both people and equipment, tools and appliances appropriately and to maximum benefit, including using various techniques Used in operations to reduce steps and create greater convenience It is the heart of leading the organization to achieve operational success. There is progress and satisfaction for both service recipients and the personnel of the organization. How effective an organization will be depends on the operational efficiency of the personnel and the organization that must operate simultaneously. Therefore, the operational efficiency of employees consists of achieving goals and success (Goal Accomplishment) in the procurement and use of resources (System Resource), operational processes (Internal Process) and satisfaction of all parties (Participant Satisfaction), which in each organization Either public or private Improving operational efficiency in an organization is the key to success in operations. The organization will produce results that are satisfactory to service recipients. It depends on the ability of the organization itself (Somjai Laksana:2552:237) Economic growth is an important goal of macroeconomic policymakers, especially in ASEAN countries, which are mostly developing countries. In the early stages of national development, countries focused on increasing the factors of production and investing in physical capital. However, the demand for resources increases accordingly. Population and government budget constraints caused the concept of economic development to change to increase production productivity. Moreover, research on the endogenous growth theory of Lucas (1988) and Romer (1990) also shows the importance of human capital in Developing and creating economic growth While most ASEAN countries In particular, CLMV countries, including Cambodia, Laos, Myanmar, and Vietnam, have lower levels of education, health, and social well-being than countries in other regions. Besides, there's no investigation related to human capital in instruction and well-being in both Thailand and ASEAN. Better education and health are considered to increase human capital, which is an important factor in strengthening labor productivity However, empirical studies in different countries In the past there were Different educational and health indicators used as factors affecting education and health. prosperity economic growth. Due to different conditions and limitations in each study, such as limitations of data and conditions during the study period. Therefore, it is the origin of the study that indicators of education and health will be an indicator of educational and health factors that affect the economic growth of ASEAN countries, which are important for macroeconomic policymakers in formulating policies that will make the country's economic growth.

II. CHANGE MANAGEMENT

Alter administration could be an efficient preparation of applying information, devices, and assets to impact alter in people and organizations. It includes understanding the potential sources of resistance to alter, such as personal propensities, recognitions, and financial components Organizational resistance to alter can emerge from components like auxiliary idleness, gather inactivity, and dangers to ability, control, and asset assignment. Different alter administration models have been proposed, including Kurt Lewin's three-step approach of unfreezing, development, and refreezing. Other models incorporate the ADKAR show, the McKinsey 7-S demonstration, and Kotter's 8 forces model. Alter administration techniques point to forming organizations more delicate to outside dangers and anticipate issues from emerging. Within the setting of digital change, alter administration is vital for organizations, such as those within the FinTech industry, to outlive and flourish in a hyper-competitive advertise.

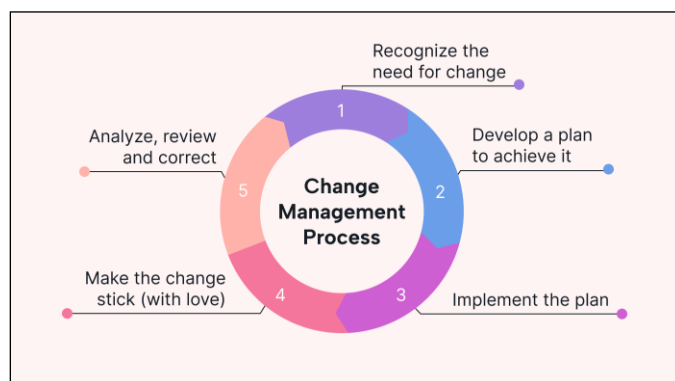


Fig.2. Typical Steps of the Change Management Process (<https://www.usemotion.com/blog/change-management-process>)

III. RESEARCH OBJECTIVES

Research study on modern office management in the post-Covid-19 era. Important objectives are set as follows:

- To study the relationship between modern management in the New Normal era and the performance of modern offices.
- To study guidelines for preparing personnel for modern office management in the post-Covid-19 era.

IV. RESEARCH METHODOLOGY

This think about was on present day office administration within the post-Covid-19 time. This investigate has been begun since examining the preparatory information of quantitative inquire about . The test bunch utilized in this consider comprised of 378 cutting edge office chairmen in Bangkok. A survey was utilized as a device to gather information. Information investigation utilized expressive insights counting recurrence , cruel , rate , standard deviation, and testing of connections between cutting edge organization. With working comes about

Utilizing numerous relationship investigation and numerous relapse examination .

V. OUTPUT

The output of found 1) the relationship between administration Modern era in the New Normal era in human resources Organizational learning And the aspect of adjustment in the new normal era has a positive relationship with operating results in finance, customers, and internal processes. and learning and development. 2) The relationship between modern management in the New Normal era and teamwork. Have a relationship plus financial, customer, and internal process performance results. 3) The relationship between Modern management in the New Normal era in terms of network creation There is a positive relationship between operating results, customers, internal processes. and learning and development.

VI. ACKNOWLEDGMENTS

- Understanding, Therefore, Workplace Strategy and Change Management play an important role in helping organizations determine strategies, costs, and behavior change. and communication to the entire organization from origin to destination.
- Project management of a SMART Workplace office project requires a broader understanding than just normal office design and construction. Previously, we had to coordinate with the customer's team. Designer construction contractors and various suppliers Project Managers (PMs) need to have the ability to translate their organization's workplace strategy and understand, adopt, and integrate relevant technology into SMART project management. The workplace is very high.
- The Factors that will transform the workspace format into a SMART Workplace to reduce costs and increase efficiency CEOs and executives of large organizations should know that consists of 3 important factors: Mindset Change Physical Change Behavior Change.

VII. CONCLUSION

Workplace Strategy and Change Management play an important role in helping organizations determine strategies, costs, and behavior change. and communication to the entire organization from origin to destination and project management of a SMART Workplace office project requires a broader understanding than just normal office design and construction. Previously, we had to coordinate with the customer's team. Designer construction contractors and various suppliers Project Managers (PMs) need to have the ability to translate their organization's workplace strategy and understand, adopt, and integrate relevant technology into SMART project management. The workplace is very high and the Factors that will transform the workspace format into a SMART Workplace to reduce costs and increase efficiency CEOs and executives of large organizations should know that consists of 3 important factors: Mindset Change Physical Change Behavior Change.

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